

TO DO LIST

- weekly updates
- reading group
- onboarding document
- Google calendar - Ojas
- cheatsheet for ethics guide
- traveling archive exhibition
- blog for recording visitors
- workshops
 - internal e.g. Google calendar - Ojas
 - external e.g. artist in residence
- asking material from wives

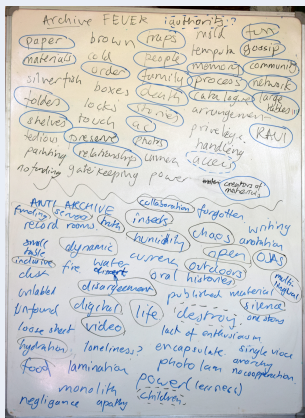
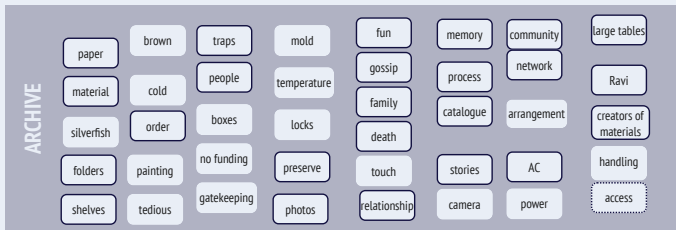
who is in
charge of
doing these
things?

larger questions

- what is the collection policy?
- are we going to be resource centre?
- are we going to be a consultancy centre?
- (team structure)

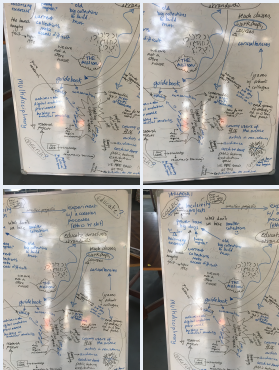
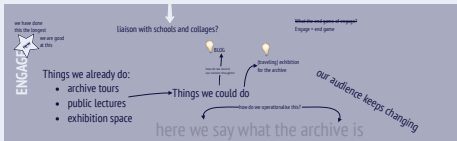
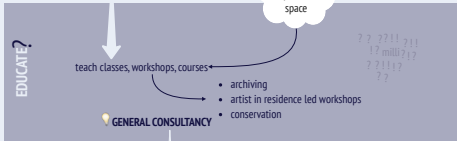
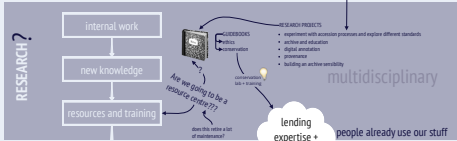
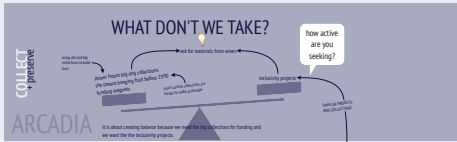
ARCHIVE , ANTI ARCHIVE

The circled blocks are what we we would like take forward into our archive.



ARCHIVE , ANTI ARCHIVE

MISSION, OBJECTIVES, PROJECTS



MISSION, OBJECTIVES, PROJECTS

STOP, START, CONTINUE

STOP

- scrambling in the end
- not using google docs
- potential cliques
- slack
- touching photographs
- unscheduled meetings
- being angry
- texting about work on weekends

START

- weekly updates (2 min/week)
- using gloves
- how to use google calendar session
- reading group - archival material - training material
- a shared calendar + personal work time
- start meeting agendas
- saying it like it is
- cheatsheet for the ethics guidebook
- outwarding document
- communicating better
- being calm
- being more outward facing as a group
- outdoor meetings + other options

CONTINUE

- removing pins
- having each others backs
- plants
- patience
- being a super nice and welcoming space
- sharing docs on Google drive
- multiple communication channels (email Lab 18 + whatsapp 4 chat)
- artist in residence
- wednesday meetings
- being cool
- making the archive our own

STOP

- + how often weekly updates
- archival themes
- training materials
- using gloves
- no xic treatment before taking to storage
- a shared calendar + personal work time
- cheatsheet
- start agendas
- outside meetings
- etc open
- calm
- communicating better
- cheat-sheet for the ethics (google) guidebook
- being more outward facing as a group

CONTINUE

- being a super nice welcoming space
- removing pins
- plants
- show docs on google drive
- patience
- having each others backs
- artist in residence
- multiple communication channels
- email Lab 18 + whatsapp 4 chat
- wednesday meetings
- be cool
- make it your own

STOP

- communication for insiders
- Slack
- touching the photographs!
- Unscheduled meetings
- anger
- texting about work on weekends
- not using google docs
- potential cliques
- scrambling in the end

START

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- training materials
- using gloves
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- communicating better
- cheat-sheet for the ethics (google) guidebook
- being more outward facing
- saying it like it is
- outwarding document

START

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