Newcastle University
Newcastle upon Tyne
Tyne and Wear
NE1 7RU

# Oral History Interview - Participant Agreement

The ‘Seaton Delaval Hall Oral History Project’ is conducted by student at Newcastle University under the supervision of the Oral History Collective at Newcastle University.

The interviews will be conducted following the Oral History Society’s legal and ethical guidelines. See <http://www.ohs.org.uk/advice/ethical-and-legal>

When you sign this form you are agreeing to take part in the interview, and for us to record and store your personal information (data).

**Your Personal Data**

New data protection legislation (the General Data Protection Regulation, GDPR, effective from 25 May 2018) means that we need to seek your active consent in writing to take part in this interview, and to continue to store and make use of the personal data you give us, such as your name and contact details, but also the content of your life story.

Our legal basis for processing your data is archiving in the public interest as per Section 4(a) of Schedule 1 of the Data Protection Act 2018. Your data will be stored securely within the European Economic Area (EEA). If you would like more information about Newcastle University’s data protection policies, including your rights under law, please see our website: <https://www.ncl.ac.uk/data.protection/>

After your interview, we will ask you to complete a Copyright Clearance and Re-Use Agreement, which will state the terms under which your interview will be archived by Newcastle University after the project is completed.

For more information contact Professor Graham Smith, Newcastle University. Email: graham.smith@newcastle.ac.uk.

**I confirm that:**

I have read and understood the Participant Information Sheet for this project: [   ]

I have been given the opportunity to have my questions answered by the
researcher or supervisor (via telephone, email or face-to-face): [   ]

I understand that my participation is voluntary and I can withdraw from the interview at any time, without giving any explanation: [   ]

I understand that after the interview I will be offered the opportunity to sign a Copyright Clearance and Re-Use Agreement that allows me to state my wishes regarding how my contribution may be archived (for example, who can access the recording): [   ]

**I agree that:**

My interview can be recorded: Audio [ ] Video [ ]

My contact details can be stored securely and separately from the interview transcript:  [   ]

My recording may be held for confidential use by the Oral History Collective for use during the project: [   ]

I **do / do not allow** (cancel as appropriate) use of my contribution in a way that identifies me by name: [   ]

I accept that I will receive no payment for my participation in this project: [   ]

The purpose of this Agreement is to ensure that your contribution is treated in strict accordance with your wishes. This Agreement is made between the Oral History Collective c/o Newcastle University, Newcastle upon Tyne, NE1 7RU (“the Oral History Collective”) and you (“the Interviewee”).

**Participant’s name**: ..........................................................................................................

**Contact details**: ..........................................................................................................

**Signature**: ..........................................................................................................

**Date**: ..........................................................................................................

On behalf of the Oral History Collective

**Name**  ..........................................................................................................

**Contact details**: ..........................................................................................................

**Signature**: ..........................................................................................................

**Date**: ..........................................................................................................